



# Student Enrolment Form

## COURSE DETAILS

Funding Source	Fee for Service	Certificate 3 Guarantee	User Choice (Apprenticeships / Traineeships)		
	Higher Level Skills	Trade Skills Assessment and Gap Training Program			
	Vocational Education and Training in Schools (VETiS)		VET Student Loan		
Course	Code:	Course Title:			
Short Course	Unit Code:	Unit Title:			
Delivery Mode	On Campus	Distance	Online	Workplace	RPL
Job Services Provider <i>(If applicable)</i>	Service Provider:		Case Manager:		
	Contact Number:		Email Address:		
	Physical Address:				
	Will the Service provider be responsible for paying any co-contributions? Yes No		If yes, the service provider require a purchase order? Yes No		
How did you find out about us?	Website or Internet advertisement Job Services Provider - Business Name: _____ Branch: _____ Others (Please specify): _____				

## APPLICANT INFORMATION

Title: Mr. Mrs. Ms. Miss	Unique Student Identifier Number (USI):
Family Name (Surname):	Have you applied for a USI? Yes No
Given Name:	
Gender: Male Female	I give permission for Queensford College to apply for the USI on your Behalf?
Date of Birth (dd/mm/yy): ____ / ____ / ____	Yes No
Citizenship: Australian Citizen Australian Permanent Resident Humanitarian Visa Holder New Zealand SCV Holder Other:	
E-mail Address:	
Mobile Phone:	Home Phone:

## ADDRESS

Building /Property Name:	Apartment/Unit Number:	
Street Number:	Street Name:	
Suburb or Town:	State:	Postcode:

## POSTAL ADDRESS *(If different to the above address)*

Number and Street Name or P.O Box:		
Suburb or Town:	State:	Postcode:

## EMERGENCY CONTACT

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

## STUDENT EMPLOYMENT STATUS *(Tick one box only)*

Full time Employee	Part time Employee	Self Employed- not employing others	Employer
Employed- unpaid worker in a family business	Unemployed- not seeking employment	Unemployed- seeking Part time employment	Unemployed- seeking full time employment

## OTHER PERSONAL DETAILS

### LANGUAGE AND CULTURAL DIVERSITY

Are you of Aboriginal and/or Torres Strait Islander origin?    Aboriginal    Torres Strait Islander    No

Were you born in Australia?    Yes    No    If not, please specify: \_\_\_\_\_

How well do you speak English?    Excellent    Well    Not well    Poorly

Do you speak a language other than English at home?    Yes    No    If yes, please specify: \_\_\_\_\_

### SPECIAL NEEDS

Do you consider yourself to have a disability, impairment, or long-term condition?    Yes    No

If yes please indicate the area/s of impairment: **(Tick ANY applicable boxes)**

Physical/Mobility	Hearing/Deaf	Acquired Brain Impairment
Intellectual	Learning	Vision
Mental illness	Medical Condition	Others: _____

If Yes to any of the above, would you like to receive advice on support services, equipment and facilities which may assist you?  
Yes    No

### EDUCATION DETAILS

What is your highest COMPLETED school level? **(Tick ONE box only)**

Year 12 Or Equivalent	Year 11 Or Equivalent	Year 10 Or Equivalent
Year 9 Or Equivalent	Year 8 Or Below	Never Attended School

In which year did you complete that school level? \_\_\_\_\_ Are you still attending secondary school?    Yes    No

What is the name of your school?: \_\_\_\_\_

Have you SUCCESSFULLY completed any of the following qualifications within Australia? **(Tick ANY applicable boxes)**

Bachelor Degree Or Higher Degree	Advanced Diploma Or Associate Degree	Diploma (or Associate Diploma)
Certificate IV (Or Advanced Certificate/Technician)	Certificate III (Or Trade Certificate)	Certificate II
Certificate I	Certificates Other Than Above	
No, haven't completed any of the above with Australia		

If you have successfully completed a qualification within overseas, please provide a copy of the Qualification.

To ensure eligibility, Queensford College may require for you to submit an application to have your overseas qualification recognised in Australia through an external body. Please visit the following website for more information:

<https://training.qld.gov.au/training/osqrecognition/assessqual>

#### Queensford College

Queensford College is the trading name of Malekhu Investments Pty Ltd  
ABN 17129064437 | RTO 31736 | CRICOS 03010G  
Domestic Student Enrolment Form v1.7 March 2017

#### BRISBANE (Head Office)

Level 2, 359 Queen Street, Brisbane QLD 4000  
Australia  
www.queensford.edu.au | info@queensford.edu.au  
+61 7 3221 1626

**REASON FOR STUDY** (Tick ANY applicable boxes)

To get a job	To develop my existing job / business	To start my own business
To try for a different career	To get a better job or promotion	It was a requirement of my job
I wanted extra skills for my job	To get into another course of study	For personal interest or self-development
Other reason:		

**EMPLOYER DETAILS (APPRENTICESHIP/TRAINESHIP STUDENT MUST COMPLETE THIS SECTION)**

Company Name:

Contact Name:

Address:

Phone:

Work:

Mobile:

Fax:

Email:

**QUEENSLAND GOVERNMENT DEPARTMENT OF EDUCATION AND TRAINING FUNDED PROGRAMS**

- Please mark ✓ where appropriate:

I declare that advice has been provided to me concerning expectations and rules regarding Queensland government funded training programs offered at Queensford College.

VET in Schools: I acknowledge that I will no longer be eligible for a government subsidised training place under the VET in Schools program once I have completed the Certificate I or II level qualification.

Certificate III Guarantee: I acknowledge that I will no longer be eligible for a government subsidised training place under the Certificate III Guarantee program once I have completed a Certificate III or higher-level qualification.

- Higher Level Skills: I acknowledge that I will no longer be eligible for a government subsidised training place under the Higher Level Skills program once I have completed a Certificate IV or higher-level qualification.

**STUDENT DECLARATION**

- I declare that the information I have provided on this form is correct and complete.
- I understand that giving false or incomplete information may lead to the refusal of my application or cancellation of enrolment.
- I give Queensford College permission to obtain official records from an educational institution that I do and/or have attended.
- I understand that if I have applied through an approved Queensford College agent, all correspondence relating to my application will be forwarded to that agent.
- I declare that I have been given a copy of the student handbook as part of the enrolment process.
- I understand that Queensford College collects, stores and uses personal information only for the purposes of administering prospective, current and graduate student admissions, enrolment and education and that the information collected is confidential and will not be disclosed to third parties without my consent, except to meet government, legal or other regulatory authority requirements.
- I understand that I must meet all relevant entry requirements associated with my chosen course, and/or funding arrangement, prior to my enrollment being accepted
- I authorise Queensford College to contact me by SMS and Email. Yes No

Student Name

Signature of Student

Date

If under 18 years parent/guardian must sign below.

Parent/Guardian Name

Signature of Parent/Guardian

Date

Please submit completed application form to [info@queensford.edu.au](mailto:info@queensford.edu.au). If you require further assistance, please call (07) 3164 6121**Queensford College**

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